

**RCN ACCREDITATION UNIT- FEE SHEET 16a - Effective from 6/9/11**

IF YOUR EVENT IS RUN IN CONJUNCTION WITH THE RCN WE CAN OFFER A 20% DISCOUNT ALL OTHER CONDITIONS APPLY	<b>Band - A Standard Fee</b>	<b>Band - B Reduced Fee</b> NHS Trusts, Registered Charities and Sole Traders
<b>These fees are for guidance and may vary for longer and more complex applications</b>		
<b>Events and short courses (maximum five days<sup>1</sup>)</b> <b>One or two</b> occurrences of identical events in 12 month period (inclusive of up to 200 certificates p.a)	<b>£500 - first year</b>  <b>RENEWAL OF ACCREDITATION</b> £250 for year 2 £250 for year 3	<b>£250<sup>2</sup> - first year</b>  <b>RENEWAL OF ACCREDITATION</b> £125 for year 2 £125 for year 3
<b>Events, short courses (maximum five days<sup>1</sup>)</b> <b>More than two</b> occurrences of identical events in 12 month period (inclusive of up to 400 certificates p.a)	<b>£1,000 - first year</b>  <b>RENEWAL:</b> £500 for year 2 £500 for year 3	<b>£500<sup>2</sup> - first year</b>  <b>RENEWAL:</b> £250 for year 2 £250 for year 3
<b>Resources ( training packs, handbook, dvd, USB stick)</b>	<b>£3,000</b> covers three year period - exclusive of RCN logo	<b>£1,500<sup>2</sup></b> covers three year period - exclusive of RCN logo
<b>E-learning - per module</b> (Up to two study hours)	<b>£500</b> covers three year period - exclusive of RCN logo	<b>£500</b> covers three year period - exclusive of RCN logo
<b>Electronic certificate template</b> Where large numbers of certificates are required	<b>From £1,000</b>	<b>From £500</b>
<b>Additional certificates</b>	<b>£25 per 50 - inclusive of postage &amp; package</b>	
<b>Use of RCN hands logo - apart from degree programmes – where the logo is included</b>	<b>£3,500</b>	
<b>Credit-bearing degree programme offered by a recognised University/ Higher Educational Institution</b>  <b>RCN Attendance at validation/professional accreditation event for degree programme (exclusive of travel and subsistence)</b>	<b>£2,500 per annum</b> (inclusive of the use of the RCN Logo and all certificates )  <b>£500</b>	
<sup>1</sup> For longer courses fees normally apply on a per module basis <sup>2</sup> Sponsorship Fee - there is an additional fee of £250 for Band B organisations when they are supported by a commercial company (where the sponsors name and/or logo appears)		
<ul style="list-style-type: none"> <li>• Invoices are issued by the RCN Finance Department once applications have been acknowledged by the AU</li> <li>• If applicants decide not to proceed with an application once work has commenced, an assessment fee is payable to cover the review process. However if the AU is unable to progress your application due to any conflict with RCN policy, professional or ethical positions, any fees paid are normally refunded.</li> <li>• Late applications are normally subject to a 50% surcharge.</li> </ul>		

**RCN ACCREDITATION UNIT, 20 CAVENDISH SQUARE, LONDON W1G 0RN**  
Tel: 020 7647 3647 Email: accreditation@rcn.org.uk