

Record of the wider primary health care team

Use this sheet to record who is in the wider practice team, how to contact them, what days they work, and any particular skills or interests they may have. Add as many rows as you need to in order to embrace everyone who has direct patient contact with the practice population. Pass it on to your colleagues to collect all the relevant information. Once it is returned to you, circulate the completed document to everyone.

Name	Designation	Phone no.	E-mail	Days worked	Special interests or skills
	eg Lead GPN			Mon, Thurs, Fri	Management of minor illness, promoting self-care, family planning, asthma care