

PERSON SPECIFICATION

Job Title: Lead Nurse Independent Health and Social Care

Department: Northern Region

The person specification sets out the essential and desirable criteria required for this role. The selection process will look for evidence that you meet these criteria as well as the core behaviour competencies described further below.

Each criteria is assessed at one or more stage of the process as indicated by a ✓







- AF (application form) - your application needs to address the criteria ticked in this column
- A (assessment) – if you're shortlisted you'll do assessments that test these criteria
- I (interview) – if you're invited to interview you'll be asked questions to assess these criteria

CRITERIA		A/F	A	I
1. Knowledge, Training and Qualifications	Essential			
	• Evidence of relevant post registration education	✓		
	• Knowledge of the independent sector within (England Scotland or Wales as appropriate)		✓	✓
	• A current and active registration with the NMC	✓		
	• Degree or equivalent qualification	✓		
2. Experience	Essential			
	• Experience of working in the Independent Sector	✓		✓
	• Experience at senior level of leading, delivering and co-ordinating educational or development of practice programmes or services	✓		✓
	• Experience of contributing to policy development	✓		✓
	• Experience of developing the profession either by contributing to its knowledge base, policy formulation, implementation, education and/or change in nursing practice	✓		✓
	• Experience of making a positive contribution to promoting and embedding equity, diversity and inclusion.	✓		✓
3. Skills	Essential			
	• Ability to think strategically, analyse and distil complex issues and write clearly for different audiences		✓	

	<ul style="list-style-type: none"> • Excellent communication skills, both written and verbal, including presentation skills 	✓	✓	
	<ul style="list-style-type: none"> • Demonstrable leadership skills 		✓	✓
	<ul style="list-style-type: none"> • Ability to work effectively as part of a multi-professional team 		✓	✓
	<ul style="list-style-type: none"> • Ability to work collaboratively with a diverse range of stakeholders 	✓	✓	✓
	<ul style="list-style-type: none"> • Ability to use Microsoft Office Packages including Word, Excel, PowerPoint, email, internet and diary software to an intermediate level 	✓		
	<ul style="list-style-type: none"> • Ability to design, deliver and evaluate specific learning activities to meet identified needs 	✓	✓	
	<ul style="list-style-type: none"> • Ability to lead the development and implementation of new systems and ways of working 		✓	✓
	<ul style="list-style-type: none"> • Ability to demonstrate efficient/best value use of resources and ability to generate income 	✓		✓
4. Other Requirements	Essential			
	<ul style="list-style-type: none"> • Strong personal commitment to promoting and embedding equity, diversity and inclusion. 	✓		✓
	<ul style="list-style-type: none"> • Ability to travel with occasional overnight stays, including occasional working outside of normal office hours in line with the reasonable demands of the role 	✓		✓
	<ul style="list-style-type: none"> • Evidence of continuous professional development 	✓		✓

Updated July 2025

The RCN Core Behavioural Competency Framework informs the key behaviours our employees need to demonstrate in their role and these will be assessed throughout the recruitment and selection process.

Inspire others to greater heights	Value those around you	Show passion for our services	Build outstanding relationships	Get to the heart of the business	Stay one step ahead
					
<i>Be passionate about developing yourself and others and push yourself beyond your comfort zone</i>	<i>Prize diversity and deal fairly and consistently with people while recognising individual differences</i>	<i>Have members' and customers' interests at the heart of everything you do and go out of your way to manage and exceed their expectations</i>	<i>Lead and contribute to your team's success and collaborate with people around you and those beyond your immediate team</i>	<i>Have the business interests of the RCN at the forefront of all you do and seek out opportunities to develop your business know-how</i>	<i>Be inquisitive, think differently and embrace opportunities for change, helping others to adapt and encouraging new ideas</i>
Use the strengths of those around you to maximum effect	Challenge unacceptable behavior where it exists	Demonstrate pride in the RCN and passion for its services	Understand how your team impacts on others	Learn all aspects of the business with enthusiasm	Improve how things are done
Take personal ownership of all that you do	Treat everyone with respect regardless of their position	Ensure all you do has a benefit to members and customers	Focus on your team's primary goals	See yourself as a shareholder in the RCN	Adapt enthusiastically to change and different ways of working
Persist in the face of difficulties and overcome obstacles	Recognise the benefit of different viewpoints	Empower members and customers to help them become more involved	Share knowledge within your team and across other teams	Generate viable opportunities to help the RCN grow and develop	Tackle unfamiliar situations with confidence
Articulate your views and be open to others' opinions	Communicate openly and actively listen to those around you	Stay calm and focused when dealing with challenging situations	Support and help those around you	Work within tight timescales when needed	Help others to respond positively to change
Coach others and share your expertise	Treat everyone fairly and consistently	Go the extra mile	Demonstrate pride in your team and its work	Prioritise work to respond to urgent needs	Be prepared to do things differently and learn from any mistakes
Trust those around you to do their jobs	Encourage mature discussion of differences	Build strong partnerships with outside agencies	Plan projects to involve key people from the start	Show efficiency and value in your use of resources	Adapt your thinking according to the needs of the situation
Seek feedback and learn from what you hear	Be approachable and give time to others	See a task through to the end	Identify opportunities for cross-team working	Translate plans into realistic targets and objectives	Show positive energy even in times of pressure
Lead by example and act as a role model	Respect individual and cultural differences	See things from the members' and customers' perspectives	Understand your strengths and play to them when you can	Understand the impact of your actions on the business	Keep an open mind and think creatively about problems at work
Empower and develop yourself and those around you	Recognise the impact of your behaviour on those around you	Build rapport with members and customers	Seek expertise from outside the team where necessary	Focus on the purpose of your role	Encourage constructive discussion about change
Speak up if you can see a better way to do things	Seek out stakeholders' views where possible	Keep members and customers informed	Ensure all team members have a meaningful part to play	Concentrate on delivering best value	Show your initiative in all that you do