**Subject:** **RCN International Nursing Research Conference 2022**

**Nursing research: Looking forward**

As part of my continuing professional development I would like to attend this two day conference being held on 5 & 6 September at Royal Welsh College of Music and Drama which counts towards 18 hours of CPD (two day attendance) hours of participatory CPD.

This internationally respected conference brings together research nurses at all stages of their nurse researcher career, to hear latest research findings, improve understanding of research methodology and research application to nursing practice and policy.

Attending this conference, which is being held locally, will give me the opportunity to reflect on what I can do to improve how I work and provide fresh ideas and knowledge to share with the colleagues. This learning will contribute to improving standards within our organisation and thereby patient care / outcomes.

This is also a rare opportunity to gain information and learning through an accredited route that will contribute to organisational knowledge and development and which are simply impractical to find either online or at any other comparable event. Supporting my attendance at the workshop is a commitment by (Organisational name) to my continuing professional development and to furthering standards of patient care.

The detailed cost breakdown is listed in the table below.

|  |  |
| --- | --- |
| Delegate conference fee- including refreshments/lunch | £ |
| Travel cost | £ |
| Accommodation cost | £ |
| Other | £ |
|  |  |
| **Total cost** | £ |

If you would like to learn more about the **International Nursing Research Conference please** feel free to contact me at **<Insert telephone number>**. I would be happy to answer all of your questions. You can also find relevant information at www.rcn.org.uk/research22

I look forward to your reply and thank you for your time.

Kind regards,

**<Insert Name>**