

RCN Education National Conference and Exhibition 2025

1. Terms & Conditions for accepted abstracts

- 1.1. This event is in-person only. There is no provision to provide live or recorded virtual participation in breakout sessions.
- 1.2. If you are submitting an abstract as a Lead Presenter, ie on behalf of any other presenter listed on the abstract submission form, please note that it is your responsibility to ensure that all presenters are aware and have read these terms and conditions.
- 1.3. If your work is accepted for presentation, the lead presenter will be sent an email confirming the programme slot, week commencing **November 25 2024**. It is the lead presenter's responsibility to communicate all information about their session to co-presenters.
- 1.4. To be eligible to present, all presenters, including any co-presenters, must register and pay the delegate fee.
- 1.5. All presenters selected to present papers must register by midnight, **3 February 2025**, quoting their abstract reference number. A presenter rate is available until 3 February 2025, after that time the full delegate fee is applicable.
- 1.6. The Scientific Committee reserve the right to change the mode of presentation if a different format is felt to be more appropriate for an accepted abstract.
- 1.7. Your session is only confirmed in the conference programme when payment in full is received.
- 1.8. Where a presenter rate is offered, only a main presenter and one named co-presenter of a concurrent, ViPER or poster presentation, is eligible to book using the presenter rate.
- 1.9. For Symposium submissions one presenter per paper is eligible for the presenter rate up to a maximum of 5 papers.
- 1.10. The conference committee regrets it is unable to meet any accommodation, travel or subsistence expenses.
- 1.11. To review our event booking terms and conditions please visit www.rcn.org.uk/eventsterms

Note: you are unable to book presenter rates through the online booking system. You can download a booking form at: www.rcn.org.uk/ED25 or call RCN Event Registrations on 02920 546460 to book your presenter place.

2. Permissions

- 2.1. All presenters are fully responsible for ensuring the content of their abstract and presentation does not infringe any existing third-party copyright or other intellectual property right.
- 2.2. Conference presenters must confirm when submitting their abstract online that they are either:
 - a. the copyright owner of the abstract or any part of the abstract being submitted for presentation at this conference or,
 - b. that they have obtained the written permission of the copyright owner(s) to present their work at the event.

This also applies to the use of any drawing, photography or other illustration, or multi-media content included in the presentation.

- 2.3. All submitted abstracts which are subsequently accepted for presentation will be published in a book of abstracts, which will be made available on the website ahead of the Conference for delegates to download. The book of abstracts may also be published after the conference in electronic format and stored in the RCNs library. It is the presenter's responsibility to inform the Events Team of any amendments to details (e.g. name, job title) by **Monday 17 March 2025**
- 2.4. Please note the RCN may record presentations at the conference and make content available to delegates after the event. If you or any co-presenter do not wish to be identified in a recording or do not want your presentation recorded, please email education@rcn.org.uk or speak to staff at the registration desk on-site.

If you have any queries regarding copyright and intellectual property, please contact education@rcn.org.uk.