



## RCN Long Term Conditions Conference 2026

### Poster guidelines

If you are presenting at the conference, please take a few minutes to read the below to ensure you understand what is required of you and that you get the very best out of your time.

#### Conference programme

Alterations may be made to the programme in the run up to the conference. To keep up-to-date with developments within the conference programme, we suggest that you check the conference website regularly: [www.rcn.org.uk/LTC26](http://www.rcn.org.uk/LTC26)

#### Registration

All presenters need to register for the conference in order to be eligible to present. As the main presenter you are responsible for co-ordinating the registration of your co-presenters in addition to yourself. Those not registered by **Friday 6 February 2026** are at risk of withdrawal from the programme.

Please note only the named main presenter and one additional named co-presenter will qualify for the presenter rate. Please ensure you provide your abstract number when you register.

#### Posters

- Posters form an important part of the conference programme, you will see that time has been allotted in the programme for all delegates to view.
- You are required to stand by your poster **during breaks as delegates will want to network and engage with you.**
- A prize for best poster will be awarded at the end of the conference as voted by the organising committee.
- A poster board will be provided for you on arrival to the conference. When picking up your conference materials you will be given a poster number which relates to your allocated space to display your work.
- Please bring enough Velcro (hook) to attach your poster to the board.
- You are responsible for displaying your poster and taking it down at the end of the conference.
- If you would like to display leaflets, notices etc. on your board you are free to do so but we ask that all information is attached and confined to your poster area only.

#### Poster Dimensions

- The poster should be printed and displayed as portrait.
- The preferred poster size is:  
AO

**Commented [CM1]:** I like this idea, obviously not policing this but would be useful - may need to consider space and location in exhibition to ensure maximal visibility - I am also wondering if some guidance on how to read a poster may be helpful - I often find a lot of nurses are unsure why they need to read and what value etc.

**Commented [2R1]:** Hi Callum, having used this venue for a past academic conference, there's plenty of prominent space for posters. We could probably accommodate 40 in total so 8 per specialism. We can put something in the conference brochure to guide delegates on how to interpret posters if you think this will be helpful.

**Commented [CM3R1]:** Yes please think would be great to consider

**Commented [CM4]:** ? highly commended also

32.7 x 45.4 inches  
83.0 x 115.4 cm

- Please ensure your poster does not exceed the poster board dimensions; 1m wide x 2m high.

### Poster Tips

- Please refer to the **guidance for accessible poster design** on the webpage.
- Think about the message you are trying to convey and how it can be presented.
- Try to include illustrative examples where possible.
- Don't overwhelm people with too much information; ensure all the information is relevant to the subject and doesn't take too long to read
- Ensure all diagrams and pictures are labelled

### Frequently Asked Questions

**1. How long will my poster be displayed for?**

Your poster will be displayed throughout the conference. You are responsible for putting up and taking down your poster.

**2. Am I required to stay by my poster at all times?**

You are advised to stay beside your poster during the allocated viewing times in order to engage with delegates and answer any questions they may have about your work. Feel free to add any contact details to your poster if you are happy for delegates to contact you during or after the event.

**3. Does my poster have to meet the above dimensions/is there a minimum poster size?**

Posters should be at least A2 portrait although we strongly urge you to make it as visible as possible. It does not need to fit the exact dimensions but it must **NOT** exceed the maximum size.

**4. Can my poster contain photographs?**

Yes although you will be required to obtain permission from the owner (if it is not yourself) and any people featuring in the photograph.

**5. How many images should I have on my poster?**

The content of your poster is at your discretion although we advise you to make your poster as visually stimulating as possible.

**6. What happens to my poster after the conference?**

You are responsible for putting up and removing your poster at the end of the day. Posters still up after the conference finish will not be kept so please ensure to take it down before you leave.

**7. How do I fix my poster to the board?**

The poster boards are made out of felt and posters should be attached to them by Velcro (hook) or drawing pins. Presenters are responsible for bringing these to attach to the board.

**8. What material should my poster be/ does my poster have to be printed?**

There are no rules regarding poster materials. You may wish to construct your poster yourself or have it professionally printed in which case please remember to leave sufficient time to have this done.

**9. What language should the poster be presented in?**

Your poster must be in English.

**10. Can my poster be landscape?**

No, poster will need to be portrait in order to make as much use of your allocated space as possible. If for any reason you feel landscape would be more suitable for your poster, you can present it as so as long as it is within the maximum dimensions.

**11. Will information on my poster appear in the conference brochure?**

Yes; lead presenter and poster details will be listed in the brochure which will be made available to delegates online.

If you have any queries, not answered here please get in touch via [rcnevents@rcn.org.uk](mailto:rcnevents@rcn.org.uk) always quoting your abstract reference number for a response.