

**RCN Children & Young People Forums Strategy Day
CYP Acute Forum
8th February 2018 (10:00 to 16.00Hrs)
RCN HQ, 20 Cavendish Square, London
NOTES**

Professor Dave Clarke (Chair), Coral Rees, Doreen Crawford, Lorraine Tinker, Eirlys Thomas, Dr Stephen McKeever.

In attendance: Fiona Smith, Kate O'Molloy – RCN.

Apologies: Dr Sarah Neil.

10.00am Registration / networking with tea/coffee

10.20am Welcome & Introduction

Chair: Dave Clarke, Chair RCN CYP Acute Care Forum

- Dave Clarke welcomed everyone - Planning work and catching up
- Feedback from Forums – how supported by RCN Centre
- Someone in the Forum to take notes & reports back to Fiona by 28th February 2018
- Volunteer to give feedback at the end
- Volunteers taking notes from beginning and end – this will be cut and pasted into the Forum Chairs reports
- Cards passed to students but no child cards in pack – two sides required for inclusion of child information – e.g. Sepsis
- Early warning scores and safeguarding – what is being developed for Mental Health – Learning Disabilities is mentioned – content by 28th February .
- Produced with sponsorship - app would be favourable (adult / child)
- Educationalist impact and volunteer for card
- Facebook page – membership is growing, a survey is running – interim results
- CYP professional issue – continued care – staying healthy
- Forums increase response to survey
- Members say “when they can find it”
- Must raise centrally for action
- CYP newsletter needs to be produced

Points from floor – Responses could be linked to the demographic of respondents (most RCN member for 25years)

- Survey closes in approximately two weeks – is on Facebook page
- Are we over represented by long standing members? Full results coming
- FS – RCN recruiting students - not aware of Forums

10.30am What's new/key issues

Chairs: Jane Hughes, RCN CYP Professional Issues Forum and Liz Marland, RCN CYP Continuing and Community Care Forum

- Jane Hughes welcomed new members
- Moderators – Angela (spec nurse) Judith (Prof job)
- Difficulty knowing the applicants to Forums are members of RCN
- Should be at least 1 or 2 moderators for each Forum
- If increasing or nominating moderator then let FS know
- Work discussed – LAC – Obesity – Vital Signs – Transgender – Neonatal – Gangs – Sexual Assault – Public Affairs (LARA), close the gap – safe and effective staff – overlap, shifts – website issues – across Forum working
- Can we link up with other Forums for fringes – what is agreed for Congress – what is shared?
- Wendy Preston presented on putting in bids – New paperwork – 5 pages – easier
- £78,000 per year funded allocation web based best – sample bids written during day workshop
- Postcards being produced to hand out to prospective members
- Writing workshop for RCN bulletin – member gave presentation but can send to K O’M? Leah Williams
- Clinical sheets – RCN; plans to have clinical decision making practice based website – launch pass June 2018
- Motion on sub annual rep
- Congress information and finalisation Liverpool for next 3 years following Belfast 2018
- Next Forum chairs meeting 28th February, 11am – 3:30pm
- Fiona S – commitment – attend strategy day – TC’s and voting places –must have audit trail - demonstrate need for Forum

11.00am Individual Forum steering committee members meet and discuss: Priorities (Survey, Congress events etc.) and action plan for 2018-19

Fiona Smith joined the meeting at the start of the session.

Fiona updated on terms of office up this year (first term) end of 2018- Dave and Sarah.

Fiona informed us Royal College Radiologists have produced a document ‘Radiological Investigation Suspected Physical Abuse in Children’ - not in conjunction with RCN. (<https://www.rcr.ac.uk/publication/radiological-investigation-suspected-physical-abuse-children>). Discussion as they have stated a NAI skeletal survey the child and family must be *accompanied* by a registered paediatric nurse’, should say children’s, discussion if it practical, legal etc. **Action:** Fiona Smith to respond with appropriate wording representing RCN CYP Acute Forum position.

Kate O’Molloy: Spoke to the group about the upcoming members’ survey on the criminalisation of termination of pregnancy – pilot work completed. Forum members offered advice regarding wording etc.

Fiona urged the ACF to find out more about the RCN ‘Valuing forums project’ - being led by Wendy Preston, Head of Nursing. It was noted that the members have clearly said that they can’t find forums on the RCN website and that the website content has diminished as the new site has evolved.

 Forum meeting commenced

Notes reviewed from the previous year's ACF CYP strategy day on 2 February 2017.

- A letter had been sent to Janet Davies on behalf of CYP Forums re the importance of children's field of practice. An acknowledgement /Thank you note from Janet Davis was received but no actions or agreement.

Achievements:

Forum represented the RCN at a variety of meetings (reminder that representation forms need to be completed and returned to Kate to justify the Forum's existence and value). A full list of these are available in the ACF annual report.

Stephen featured in the Independent at NHS rally and with students on BBC.

Member's survey completed.

Vital signs work and survey published by Coral.

Getting it Right for CYP completed – Eirlys.

Twitter and Facebook started- administrated by Stephen (anyone wanting admin access to post please contact Stephen). Twitter has 218 members, needs to be promoted on Facebook pages as there are 2738 members.

RCPCH /RCN conference went ahead for the last time as a joint venture in 2017. RCNi CYP conference successful in Liverpool, Nov 2017. Different location next time. Dave is leading these discussions with Fiona.

Breastfeeding in Children's Wards still in draft and currently with Dave. **Action:** Dave To submit by July and agree a publication slot negotiated with Kate.

Benchmark for Children's Orthopaedic nursing care. **Action** Dave to contact Craig W and Angie Lee re benchmarks.

12.30pm **Lunch & networking**

13.15pm **Individual Forum steering committee members meet and continue discussion before 'returning with plan':**

Malnutrition publication to remain with ACF, as Staying Healthy Forum do not have capacity to review it.

Competence, education and careers in neonatal nursing – Doreen is on board with this work. **Action:** Doreen to complete within 18 months before retiring from forum.

Blended diet – complications in progression. To be submitted for a member survey to see the scale of issue. Possibly leading to position statement to protect nurses. This may be an opportunity for the forum to work alongside the union part of the RCN. Sian Thomas, Wales (Nurse of the Year 2017) will be contacted and asked to assist as she has published on this – **Action:** Dave/Eirlys to contact Sian with an aim to have a survey ready in July 2018.

Safety netting – Sarah's draft survey reviewed in the meeting. **Action:** survey to be returned to Sarah for review, then submit to Kate, and RCN to action / formatted and out by April 2018.

CYP ACF Publications Grid reviewed

1) Transferring children to and from Theatre (April 2017) – Kate Bagstaff, Addenbrookes previously published. Work was based on a survey, possibly to be minimised and remove survey data. **Action:** DC to contact Katie to see if she would like to re-engage if in a position to do so. Coral /Dave to ask Julie Gardiner and Erica, surgical ANPs to assist.

2-6) Day Surgery Information Sheets Action: Eirlys - To amalgamated into one document and updating. Kate to find contact in main RCN surgical forum.

3) Benchmarks for Children's Orthopaedic Nursing – Action: Dave to contact Angie Lee as previously minuted.

4) Breastfeeding in Children's Wards **Action:** Dave

5) Caring for Children with Fever **Action:** Kate to archive as replaced by NICE guidance.

6) Competences in CYP's cardiac nursing **Action:** Stephen to liaise with Dr Kerry Gaskin CCCN.

7) Malnutrition – will be made into a library subject guide **Action:** Coral
<https://www.rcn.org.uk/clinical-topics/public-health/specialist-areas/obesity>

8) ACHD document **Action:** Let it expire.

9) Career, education and competence framework for neonatal nursing in the UK **Action:** Doreen by Dec 2019.

10) Getting it Right for CYP is up- to - date – no action needed.

11) Formula F RCN guidance for nurses caring for infants and mothers Action: Doreen bi annually but could be annual.

12) Vital Signs – is current no action needed.

Lorraine said 'Maximising skills in caring for children in ED's' was missing from the list and published in 2010 – It has been superseded by RCPCH Red book 2012 and in process of being updated and published in 2018 – **Action** Kate to archive.

Congress: Dave, Stephen attending. Numbers of members in ACF are over 5K – thus should have 5 spaces at Congress. Forum decided it would be nice to sponsor a student nurse to attend as a voting member, if additional place was granted as should be 1 per 1000 members. Dave had received emails from 3 LSBU students wanting to be involved with the Forum's work. **Action:** DC to Work plans to be distribute to see how they want to be involved. Kate to query why the forum has not been allocated five placed at Congress.

14.45pm Comfort break

15.00pm Feedback from each Forum & collaborative discussion

Chairs: Suzanne Watts, Chair RCN CYP Staying Healthy Forum and Doris Corkin, Chair RCN CYP Specialist Care Forum

RCN CYP Continuing & Community Care Forum

- Increased reporting of activity required
- Supporting children with educational needs +ve feedback
- Bid future of community nursing? with Specialist group – issues around CPD, 24 hr care
- Exploring deep suctioning – CPD work
- Facebook group 2nd moderator
- NCPOD
- Student cards – Orla keen to look at this
- Work with Intensive Care forum around Pal care
- Orla and Trisha to write blogs
- School nurse work to widen network. This is to include Facebook group work.

- Submitting a bid and? hearing by August

RCN CYP Staying Healthy Forum

- Retirement of members
- Congress good attendance
- Obesity
- SOC
- NSPCC work not accepted at congress. Launch of another module later in the year.
- Children's conference 2017 well attended
- Future conferences will be attended
- Paula to be 2nd moderator
- Survey responses biased by not having hardcopy.
- Various suggestions to increase electronic engagement
- Publications – to increase cross forum collaboration. Particularly digital
- Develop avenues to increase parity of esteem of MH
- Increase digital engagement? Successful other forums and how to they work.
- We (community) to access chats and engagement. Debate on various mediums and platforms.

RCN CYP Specialist Care Forum

- Student cards – keen to be involved. Doris named. Observations, weight etc ?too acute. Only one card though. Debate about which topic. 28th Feb require information.
- Safeguarding language difficulties
- Blogging – require training. No further training.
- Reviewed documents
- Standard letter to forum chairs to establish clarity on progress of documents.
- Bids – specialist surgery bid did not get up. Takes lots of time and can process be improved.
- Are we able to have more strategy days?
- CYP leaflet has some suggested changes
- RCNi decision tool.
- Awards and presentations announced.
- Work on TP nutrition. Requested by commissioners

RCN CYP Professional Issues Forum

- Reviewed last year's work. CYO nursing film
- Respond to priorities survey.
- Online resource for CYP
- Publications some on hold
- Increase visibility of forums
- Nurses in independent sector work
- Workforce and staff force issues
- Any work on transition? Scotland is across life course.
- Any work on transgender? Some various responses and resources available. A particular issue for school nurses. To steer away from medicalisation.
- Student cards need more pages. Orla and Doris to complete card.

RCN CYP Acute Care Forum

- Publications reviewed – archive, library involvement, well regarded publications vital signs
- Card ?vital signs and fluid management

- Congress contingent? to add student
- Two surveys planned and in progress. Including safety netting
- Facebook and Twitter engagement through day.

- Increase chairs engagement and collaboration
- Requires increased networking.

15.50pm Establish next steps & close

Chair: Dave Clarke, Chair RCN CYP Acute Care Forum

“Cards” sorted

Thanks to Fiona and Kate for organisers.

Next meeting Thursday same time next year

Ensure diaries are marked.

FS to collate contacts for congress