

RCN Defence Nursing Forum Steering Committee Strategy Day Meeting Notes

Date: 28th March 2023

Time: 11:00-16:00

Attendees:

Janet Kelly (JK) Chair
Natalie Anderson (NA)
Kendal Andreason (KA)

Staff:

Denise Alexis
Liz Walsh


Guest:


Antonia Harland-Lang (AHL) - **Virtual**
Andrew Temple-Mabe (ATM) – **Virtual**

Apologies

Michelle Maund (MM)
Gabrielle Smyth (GS)

Time	No.	Agenda Item
11:00	1.	<p>Welcome and apologies (JK)</p> <p>The steering committee gives a brief update on their current roles externally and within the military.</p> <p><i>How can the committee support the DNF forum members:</i></p> <ul style="list-style-type: none"> ➤ representing the thoughts of the wider military nurses, having an impartial voice. ➤ discuss issues at a working level and feedback the key points to the nursing officer. Request an invite to the Chief Nurses meetings. DNF to be fully represented at all Defence meetings. ➤ safe place for Defence nurses. ➤ a voice for Defence nurses.
11:10	2.	<p>Review notes of last strategy day meeting (ALL)</p> <p>Agreed</p>
11:20	3.	<p>Review of 2022 Activity (ALL)</p>

		<ul style="list-style-type: none"> • <i>Representation reports</i> – committee to complete enclosed form after representing the RCN at external meetings. <p>Action: JK to forward LW completed form from her attendance at the March Defence Nursing Conference.</p> <p style="text-align: center;"></p> <p style="text-align: center;">Member</p> <ul style="list-style-type: none"> • Representation Form • Webinar(s) – committee to continue to produce webinars.
11:50	4.	<p>Library Services – Andrew Temple-Mabe (ATM), RCN Collection Development Specialist</p> <p>Andrew gives a synopsis on the work of the RCN Library Services and how the team can support members: https://www.rcn.org.uk/library/</p> <p>The defence nursing subject guide is very well used, and the Library ensures the information is up to date. If you have any updates please email Andrew.Temple-Mabe@rcn.org.uk</p> <p>Action: JK to forward any worldwide articles to ATM</p>
12:15	5.	<p>Congress 2023 (KA) https://www.rcn.org.uk/congress/</p> <p>Kendal gives a brief update on the learning and wellbeing event at Congress ‘<i>Lessons from Defence Nursing</i>’ which is scheduled for the 17th May at 08:00 in Brighton.</p> <p><i>Potential speakers:</i></p> <ul style="list-style-type: none"> • Colonel Paul • Emma Redman • Cmdr. Selwood • Cmdr. Karen <p>DNF will be on the forum stand on the Wednesday 17th May, 11:00-11:30.</p>
13:30	6.	<p>RCN Exhibitions - Antonia Harland-Lang (AHL)</p> <p>Antonia gives an outline on the work of the RCN Library and Archives Events team:</p> <ul style="list-style-type: none"> • You can view recordings of previous Library and Archives events here: Previous events Library Royal College of Nursing (rcn.org.uk) • You can explore online versions of the Library and Archives exhibitions here: Exhibitions Library Royal College of Nursing (rcn.org.uk)

		 <p>Library and Archive Service Overview.pd</p> <p>Previous Defence Nursing exhibition from 2017: For Queen and Country Defence online Library Royal College of Nursing (rcn.org.uk)</p> <p>The steering committee can contact Antonia Harland-Lang: Antonia.Harland-Lang@rcn.org.uk or Sarah Chaney: (sarah.chaney@rcn.org.uk) with events proposals. The event and exhibitions assistant, lucy.colbert@rcn.org.uk will be at Congress if any committee members want to reach out to her while there.</p> <p>Action: Steering committee to provide a list of themes for a potential DNF exhibition.</p>
14:00	7.	<p>Member Engagement (ALL)</p> <p>Forum webpage: https://www.rcn.org.uk/get-involved/forums/defence-nursing-forum</p> <p>Twitter: https://twitter.com/home <i>551 followers</i></p> <p>Facebook: https://www.facebook.com/groups/RCNDefenceNursingForum <i>825 members</i></p>
14:15	8.	<p>DNF 2023-2024 Action Plan: setting our objectives (ALL)</p> <ul style="list-style-type: none"> ➤ Webinars – <ul style="list-style-type: none"> ○ Create a login and chat webinar for ranks of lieutenant colonels and below (ALL) ➤ Congress (KA) <ul style="list-style-type: none"> ○ Speakers ○ KA to consider wearing her military uniform ➤ DNF exhibitions (ALL) ➤ Member engagement - promote on social media, how do you become a forum member (ALL) ➤ Blogs (JK)
15:15	9.	<p>DNF Nursing Charter Review (ALL)</p> <p>Committee to update charter.</p>
15:45	10.	<p>AOB</p> <p>JK would like to give special thanks to the steering committee and RCN team for their hard work and support for the forum.</p>

16:00		CLOSE
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