

RCN Nurses in Management and Leadership Forum Steering Committee Strategy Day Meeting Notes

Date: 9 February 2021

Time: 09:00-12:00


Attendees

Sally Bassett (SB), Chair
Linda Buabeng (LB)
Paul Jebb (PJ)
Keith McCoy (KM)
Angela Sealy (AS)
Liam Williams (LW)

Denise Alexis (DA)
Christine McKenzie (CM)

Apologies

Craig Davidson (CD)

Item	Whom
<p>1. Welcome and apologies</p> <p>SB welcomed new and current committee members to the forum, she also thanked the outgoing committee members and noted Craig's apologies.</p> <p>SB shared a PowerPoint outlining the strategy day and how she sees the work of the forum.</p> <div style="text-align: center;">  NMLF Chair Presentation - Form I </div> <p>Minutes of last meeting</p> <p>Approved</p>	

<p>NMLF 2020 leadership statement on webpage has a typo.</p> <p>Action: DA to amend error.</p>	<p>DA</p>
<p>2. Chair's report</p> <p>SB gave a brief overview of RCN reports and welcomed comments and observations from the committee on the circulated papers.</p> <p>As Chair of the Forum Committee Chairs it offers SB a better understanding of RCN work and that of other forums and how the nurses in management and leadership forum can work collaboratively with other forums.</p> <p>SB lobbied for steering committees to have a voice regarding the RCN forum review.</p> <p>RCN forums are governed by the RCN Professional Nursing Committee (PNC) and their minutes are shared with forum chairs. This narrative can be used to have discusses with our forum members.</p> <p>Two pieces of work that the committee is involved in:</p> <ul style="list-style-type: none"> • Congress resolution – violence and aggression resolution (seconded with another forum) • Clinical supervision (all forum bid) <p>Series of templates has been created on how committees can work together.</p> <p>Action: Committee to agree how they can use these templates?</p> <p>RCN President, Anne Marie Rafferty attended the Forum Chairs Committee (FCC) meeting and talked about the ‘future of nursing post COVID’ webinar. What will the future of nursing look like after COVID?</p> <p>RCN Chair of Council, Dave Dawes, keen to work with the forum.</p> <p>Action: SB invite Dave Dawes, to the next committee teleconference.</p> <p>SB trying to build relationships with people who lead on the RCN Education strategy agenda. Using the committee as subject experts.</p> <p>FCC had a training and development session facilitated by George Woods on how to do lead and do better engagement.</p> <p>Action: SB to share presentation.</p>	<p>ALL</p> <p>SB</p> <p>SB</p>

3. Workplan and Congress 2021

PJ gives a short presentation on Congress and FGG bid planning.



NMLF Forum
Governance Group bi

Outstanding work to be completed, equality, diversity, and inclusion podcasts. Volunteers needed to work with Angela on podcasts.

Action: KM and LB have volunteered.

Submit a bid to FGG for a forum conference '*a nurse leader is.....*' in conjunction with RCN forums.

Action: SB to lead the FGG bid process and KM to assist.

Action: DA to forward project templates to committee.

Congress has been rescheduled to 18th-20th September, Liverpool.

Action: PJ to lead on Congress work

Robot resolution fringe and widening it to assisted technology, with nursing leadership on the agenda.

Action: SB to make introductions between Elaine and AS/LB

RCN Bulletin have picked up on the NMLF webinar and what to run a series. Would the committee like to run a series of webinars along the bulletin series? Webinars to be positioned as revalidation conversation/critical review of models?

Action: SB to do bulletin article, PJ to assist.

Emerging Leader conversation:

LW: the committee is here to ensure the voice of nurse management leadership is heard and represented within the RCN and support people who wish to join the forum. A lot of people use social media, how can the committee connect with people who are doing work and research in this area? What is going on in management and leadership and some of the challenges. Keeping our focus on highly competent, highly effective nurse managers and leaders. What is the application of general management principles? Principles to support on what the forum does.

SB/KM

DA

PJ

SB

SB/PJ

<p>PJ: Educating professional people delivering a service and the basic peer education allows that.</p> <p>AS: Reiterated PJ's comments but must include social care as we need to be developing nurses in that area. Nurse education, sometimes we don't think about when nursing care is delivered in lots of different settings. When talking about acute care we don't lose the social care. Has been having a series of conversations with young school age children about 'who actually wants to be a nurse'? Their perception of what a nurse does and who you should be, isn't anything to do with being a leader.</p> <p>LB: Working in governance in the independent sector provides a unique view. Essentially be a nurse leader, but who isn't clinical in the independent sector. Can we have a breakdown of the forum members.</p> <p>Action: DA to send data request to RCND for grade, ethnicity, location, NHS/independent, age, range, band or equivalent, sector of work.</p> <p>KM: What COVID has allowed people to do is think differently and prioritise their work. Would like us to encourage People to recognise that the jobs can be overbearing and to huge but be prepared to review and offer advice to senior staff, that makes it easier for everyone concerned.</p> <p>Action: Committee to revisit their profile.</p> <p>SB summary: A lot of philosophical principles or position statements on what we believe leadership to mean.</p>	
<p>4. Governance</p> <p>SB shared a strategic planning framework (SOAR) with the committee and welcomed discussions on if this was a tool the committee would like to use?</p> <p>SOAR:</p> <ul style="list-style-type: none"> • Strengths: What can we build on? • Opportunities: What are our stakeholders asking for? • Aspirations: What do we care deeply about? • Results: How do we know we are succeeding? <p>Areas of expertise, lead, and shared roles</p> <p>The committee of 2020 conducted a lesson learnt exercise so that good practice and development can be taken forward into 2021. This included sharing the management and administration of the</p>	

<p>committee (action tracker, annual report production, meeting meetings) by all members. All agreed that this was a good way forward.</p> <p>Action: Committee agreed to complete individual SOARs.</p> <p>Engaging with members.</p> <p>Action: Committee to think about updating their bios and writing blogs.</p> <p>Social media – to be discussed at a later meeting.</p> <p>Action: AS to update action tracker</p> <p>Six weekly meetings at 17:30 on a Tuesday. First meeting next Tuesday 17:30 from 2 weeks today.</p>	<p>ALL</p> <p>ALL</p> <p>AS</p>
<p>AOB</p> <p>AS - Annual report – how will the committee capture info for the next annual report?</p>	
<p>Next meeting</p> <p>23rd February 2021, 17:30-18:00</p>	<p>ALL</p>