

Did you know that you can claim tax relief on your RCN subscription?



Under Section 344 of the Income Tax (Earnings and Pensions) Act 2003, subscriptions paid to the Royal College of Nursing are allowable as a fee or subscription to professional bodies or learned societies. HMRC have confirmed that the additional annual subscription paid by members of the RCN for the *Nursing Standard* will continue to be admissible for relief under S344 ITEPA 2003.

If your employer does not look after the cleaning arrangements for your uniform or provide free laundry facilities for you to use, you can get tax relief at the rate of £125 for costs of cleaning your uniform that you meet out of your own pocket. You can claim for the current year, and for earlier

tax years, on this form. The tax year begins on 6 April in one year and ends on 5 April the following year. For further information on tax relief please go to the RCN website at www.rcn.org.uk/taxrelief

To claim your tax relief simply complete this form and SEND IT TO:
Pay As You Earn and Self-Assessment, HM Revenue & Customs, BX9 1AS.

If you are a non-UK tax payer you are not eligible to claim tax relief.
To check the full details of your annual subscription(s) please contact RCN Direct on **0345 772 6100**.

PLEASE PRINT IN BLOCK CAPITALS

National Insurance number

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Payroll number

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RCN membership number

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Tax reference (if known)

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Surname

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First name

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Home address

Postcode

Job title

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Name of employer

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Employer's address

Postcode

I confirm that for each tax year for which I would like to claim an allowance:

- I worked as a nurse, midwife, HCA, HCSW, AP, TNA, Nursing Associate or Nursing Apprentice, and I had to wear a uniform.
- My employer did not launder my uniform for me or provide free laundry facilities and I laundered my uniform separately from other items of clothing in a high-temperature wash.
- I had to pay the full cost of laundering my uniform and I have not already had tax relief for the cost of laundering my uniform.

I claim the following amounts:	For Current Tax Year	For Previous Tax Years			
	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
Statutory fee to NMC or NISCC	£	£	£	£	£
Annual subscription to the RCN	£	£	£	£	£
Annual subscription to the <i>Nursing Standard</i>	£	£	£	£	£
Concession A1 (socks/tights) (Tick for each year claimed)	<input type="checkbox"/> Socks/tights	<input type="checkbox"/> Socks/tights	<input type="checkbox"/> Socks/tights	<input type="checkbox"/> Socks/tights	<input type="checkbox"/> Socks/tights
Statutory Concession A1 (shoes) (Tick for each year claimed)	<input type="checkbox"/> Shoes	<input type="checkbox"/> Shoes	<input type="checkbox"/> Shoes	<input type="checkbox"/> Shoes	<input type="checkbox"/> Shoes
Uniform laundry allowance (Tick for each year claimed)	<input type="checkbox"/> Laundry	<input type="checkbox"/> Laundry	<input type="checkbox"/> Laundry	<input type="checkbox"/> Laundry	<input type="checkbox"/> Laundry

I declare that the information given is correct, to the best of my knowledge and belief, and that I pay each amount out of my earnings and that I will notify the Inland Revenue immediately if I am no longer entitled to tax relief.

TICK AS APPROPRIATE

I wish to have any tax relief due refunded to me as a cheque
Please adjust my PAYE tax code to give any tax relief due

Signed

Date

Please note that HMRC information states there are time limits for making a backdated tax relief claim. This is generally four years prior to the current Tax Year, but this may depend on your personal circumstances. There are also deadlines for getting your claim to HMRC. Detailed information on making a claim is available from HMRC on 0300 200 3300 or online at www.gov.uk/tax-relief-for-employees