RCN Scotland Board

Minutes of the Royal College of Nursing Scotland Board, Open Session, held at The RCN Scotland HQ, 42 South Oswald Road, Edinburgh EH9 2HH 4 June 2015, 10.30am- 5.30pm

Agenda Item: 8.1

Present:
Michael Brown
Stewart Donnelly
Yvonne Chapple
Vicky Kier
Ritchie Watters
Theresa Connor
Alistair Grant
Garry Campbell
Diane Coleman
Stuart McLauchlan
Tom Wilson
Andrew Notman

Chair
Ayrshire & Arran (Vice-Chair)
Borders
Dumfries & Galloway
Fife
Forth Valley
Grampian
Greater Glasgow & Clyde
Islands (Shetland)
Lothian
Lanarkshire & State Hospital

In attendance:
Theresa Fyffe
Ellen Hudson
Norman Provan
Judy Fulton
Philip Coghill
David Liddle
Sian Kiely
Rachel Cackett
Helen Malo
Alice Gentle
Allan Wallace
Sarah Atherton
Steven Black

Director
Associate Director
Associate Director
Communications Advisor
Senior Officer
Minute Taker
Knowledge and Research Manager
Policy Advisor
Policy Officer
Policy Officer
HCSW Development Officer
Parliamentary and Media Officer
Communications Officer

Additional presenters:
None

Absent:
Andy Patrick
Elspeth Caithness
Martin Macgregor

Council Member
Highland
Tayside

*arrived after the start of the meeting
+left prior to the end of the meeting
OPEN SESSION

8. Welcome and Apologies

Apologies: Andy Patrick, Elspeth Caithness, Martin Macgregor.

9. Minutes and Matters arising

9.1 The minutes were agreed as an accurate record of the previous Board meeting.

9.2 Action Plan from the minutes

The Action Plan from the minutes was noted.

9.3 Matters Arising

Revalidation
Board noted that Ellen Hudson and Greg Usrey are taking part in the 4 country RCN group on revalidation.

10. Healthcare Improvement Scotland Quality of Care Review

Helen Malo spoke to this item. Board were given an overview of the HIS review and the consultation process in particular what differences are being proposed and how the changes will fit with integration and other inspection bodies.

Discussion

Board noted the consultation and were happy with the current direction of the work.

During the discussion Board members highlighted the presence of Meridian in NHS Lothian and NHS Borders, RCN staff were unaware of this development. Board agreed that Theresa Fyffe, Norman Provan and Ellen Hudson would discuss this matter and agree what action needs to be taken.

11. RCN Scotland Representatives Conference

Stewart Donnelly spoke to this item. Board noted and agreed the new title of the conference, “Risk: Learning from the past, looking to the future”. Board were updated on current booking levels, current exhibitors and the current draft programme. The RCN General Secretary and President will be in attendance on the day. Board noted that Theresa Connor and her nurse choir would be providing entertainment and Board were asked for volunteers to help coordinate the entertainment.
Tom Wilson agreed to coordinate the choir on the night. Board also agreed that the SLWG should invite the RCN Foundation to exhibit at the conference.

12. Update on Primary Care Out of Hours Services & National District Nursing Review

Ellen Hudson and Rachel Cackett spoke to this item. Board were given an overview of all of the reform agendas.

Rachel gave an overview of the National Out-of-hours Review. Board noted the scope of the group and RCNs current work around positioning advanced nurse practice in the review. Board were given a copy of the submission from the CNO to the review and noted that it reflected many of the RCN asks and that we are lobbying for these asked to be included in the reviews final recommendations.

Ellen gave an overview of the Models of Care Task Group. Board noted the scope of the task group and the RCN process for lobbying to get the RCN asks woven into the recommendations that will be sent to the main review.

Ellen gave an overview of the task force sub group looking at groups with specific needs. Board noted the four events run on frail and elderly, palliative care, mental health, and health inequalities. Board noted that the themes emerging from the workshops were similar to those of the main task group. Board asked for Ellen to share the workshop reports with Board.

Ellen also gave an overview of the current district nursing review being carried out by the CNO under her Transforming Nursing Roles streams of work also looking at health visiting and advanced nurse practice. Board noted the three substreams to the review around role & caseload, evidence, and education & training. Alice Gentle gave an overview of the current policy work commissioned by RCN around initial thoughts from the frontline on district nursing.

Finally, Ellen gave an overview of the Scottish Government desire to evaluate the merits of introducing the Buurtzorg model of home and community care into Scotland. Board noted Alice’s current work comparing Buurtzorg to the RCN principles of community nursing and also the review of nursing in the community (RONiC).

13. Early Responses to GP contract changes

Rachel Cackett spoke to this item. Board were given an overview of the current known timescales and process for the review including the early BMA proposals. Board noted the current RCN work, future plans and process for
commenting on the new contract. Board noted in particular that the RCN response would focus on the consequences of decisions on nursing.

Discussion

Board were happy with the direction of work and asked to be kept up to date as work progresses.

Board asked Rachel Cackett to circulate the holding email regarding the potential changes to Board members to alleviate the fears of any concerned members in primary care.

14. Parliamentary Elections – Member Survey Results

Stewart Donnelly spoke to this item. Board were given an overview of speakers, booking and the current programme for the event in October.

Stewart then gave an overview of the member survey results and the top three results for each section - Improve Patient Care, Value Nursing, Invest in Health and Care.

Discussion

Board noted the progress on developing the RCN election asks and are content with the current direction of work.

15. Older People’s Project Update

Steven Black spoke to this paper. Steven gave an overview of the project which is planning to showcase the vital role that nurses have in caring for the older people of Scotland. Board noted the focus of the project on the people providing the care and not the policies and procedures.

Discussion

Board are content with the direction of work and in particular were enthused to see such a positive career path element to the project.

16. Board Dates for 2016

The Director spoke to this item.

Discussion

Board agreed the dates in February, July and October but asked for a new date for May as the proposed date was nurse’s day.

Board also agreed that the development sessions would be on the February, May and October sessions.
17. **Council Report**

The Chair spoke to this item.

**Discussion**

The Board noted the report.

18. **Reports from Committees**

*The Board noted the reports and asked that Elspeth Caithness, Graham Revie and Brian Murphy should be invited to Board in November to give verbal committee updates.*

Board noted that there was currently no Scottish Learning Rep on the UK Learning Reps committee. **Board agreed to send nominations to the Chair.**

19. **Board members’ reports**

The Chair thanked the Board members for their reports. The reports were noted.

Board discussed the prospect of audio/video recording of investigatory/disciplinary in Lanarkshire. Current experience is that this process can be too onerous and not admissible in court.

**Discussion**

*Board members agreed to share any local policies with Tom. Norman Provan, at the next SWAG meeting, agreed to raise this issue with HR Directors.*

Board thanked staff for their support in enabling the new RCN President to visit the State Hospital.

20. **Retired nurses’ network**

The Chair spoke to this item. Board were advised that a request had been sent in to initiate a network for retired nurses.

**Discussion**

*Board agreed that Garry Campbell, Jane McCreadie and a member of staff identified by Theresa Fyffe should meet to discuss what the network would look like and report early thinking to next Board meeting for a decision.*
21. Any Other Business

RCN Foundation Event
Board were advised that the Scottish Foundation Committee has now been established and a fundraising event has now been arranged. This walking the West Highland Way challenge is open to anyone and Board were asked to participate or pass the Chair’s details to anyone who is interested.

Discussion
Board noted that branch historic funds can be used to donate to this charity.

Board agreed to send any names of volunteers to the Chair.

Planning for RCN Congress 2016
The Director and Chair gave an overview of the planning work that has been carried out so far.

Discussion
Board noted the current work and are content with the future direction of plans.

Norman Provan agreed to come back to Board with updated plans after the first UK planning meeting. N Provan agreed to attend the Glasgow Branch meeting to discuss planning.

Office space at the new Glasgow hospital
Board discussed the allocation of office space for trade unions within the site of the new Glasgow hospital. Board noted that as yet, the RCN does not yet have an allocated space. Board noted that this issue was going to be taken forward locally.

End of Open Session of the Board meeting.