

# RCN Education Forum National Conference and Exhibition

Stepping up: educating the nursing workforce in challenging times

Tuesday 20 - Wednesday 21 April 2021

# **Virtual conference information**





# Welcome to the RCN Education Forum National Conference and Exhibition 2021

The RCN Education forum warmly welcome you to **Stepping up: educating the nursing workforce in challenging times.** In a year where COVID-19 has presented the greatest global health crisis of our time, this virtual event will reflect and showcase how the nursing profession prepared and responded in a pandemic.

If you have any questions during the conference, please visit the Help Desk located in the exhibition area of the virtual venue.

For the full programme and event details please see the conference website.

#### Conference website

## Our virtual venue: Hopin

The event will be hosted on the world leading, all-in-one virtual conference platform Hopin, to enable a highly interactive and engaging experience. Please note, delegates and presenters must book to attend this event and to gain access to the Hopin platform.

### <u>Content</u>

Virtual platform
Hopin navigation3
Reception area3
Main stage3
Concurrents and poster tours3
Networking3
Exhibition3
Your profile4
Conference chat4
Save the date:4
Forums4
General information5
Help Desk5
Registration5
Programme5
Video on demand5
Specific requirements5
Event terms and conditions5
CPD5
Free information at your fingertips 6
The evaluation, have your say6
Future RCN events6
Acknowledgement and thanks7

# Virtual platform

Starting two weeks prior to the conference, RCN Events will email delegates with log in details for Hopin.

# To get the best experience from Hopin

- use a computer if possible
- the best browser is Google Chrome or Mozilla Firefox. Use the incognito browser window
- if using a tablet, please ensure you have downloaded Google Chrome and use this browser to enter Hopin
- using a personal device reduces the risk of organisational firewalls blocking access
- close any programmes you don't need or that also use a camera
- if something goes wrong, try refreshing your browser

We recommend viewing our short video which has advice on how to get the best user experience and demonstrates how to navigate around Hopin. See link below.

Watch our short video guide to Hopin

Recorded content will be available on the Reception page after the conference. The link will be sent with the evaluation email.

### Hopin navigation



#### **Reception area**

View the programme and access the different venue areas through the navigation buttons.



#### Main stage

Main Stage

### Watch keynotes and plenary sessions on the Main Stage, where you can interact live using the main stage chat.



# Concurrents and poster tours

Concurrent Sessions

### This is the area for concurrents including symposium, ViPER and poster tours.



Networking

#### Networking

An opportunity to expand your network with the option to share contact details.



Posters

#### Exhibition

See the programme for scheduled exhibition times. Posters can be generally viewed here throughout the event.

### Your profile

On first access you'll be prompted to set up your Hopin profile.

Your profile helps you connect with others at the event and supports networking. Upload a profile photo, add your place of work, job title, social media contacts and a brief biography to help give you more presence at the event.

### **Conference chat**

To facilitate interaction, a chat function is available for sharing information, questions and comments at event level and, in the different event areas ie main stage, Concurrent rooms and exhibition booths.

Please bear in mind when posting that the chat is public and visible to everyone. Anything shared in the chat must be respectful, courteous and in line with the RCN Respect Charter.

#### **RCN Respect Charter**

Participants will be removed from the conference and virtual platform if posts are deemed inappropriate or offensive.

## Save the date:

RCN Education forum national conference and exhibition **22 - 23 March 2022** 

More details will follow on the RCN Events web page.

### <u>Forums</u>

The RCN Education forum is open to all members who have an interest in education, including registered nurses, nursing associates, health care support workers, apprentices and undergraduate students. Our members include those working in clinical practice, education and training roles within service provider organisations, as well as further and higher education. Not a member, visit <u>the Forum web page</u> to learn more about our work and how to join.

The RCN has professional forums across the diverse nursing arena and welcomes nursing students, Nursing Support Workers and Nursing Associates. Forums hugely influence and direct the work of the RCN, providing a valuable opportunity to network nationally and be involved in consultation responses; a range of events from conferences to workshops and forum-led publications. To begin your forum journey visit:

#### RCN Forums

## **General information**

#### Help Desk

For enquiries or technical help during the event, please visit the Help Desk in the exhibition area. See <u>best results</u> for general technical tips that may help.

#### Registration

Delegates and presenters must book to attend this event to gain access to Hopin. Details on how to access Hopin will be shared by email during the two weeks prior to the event.

#### Programme

The full programme and details of the times and locations of all sessions can be found on the event website.

This information will also be available in the Reception area of the virtual conference.

#### Conference programme

#### Video on demand

Recordings of presentations will be available as video on demand on the Hopin platform. The link will be sent with the evaluation email.

#### Specific requirements

Should you have any specific requirements for which you need support to join the conference please email education@rcn.org.uk

#### Event terms and conditions

Bookings to attend RCN events are subject to RCN Terms and Conditions which can be found on our website.

Events terms and conditions

Please be aware that in order to provide the RCN's programme of events, there may be occasions when your name and email address will be shared with RCN sub-contractors who will only use the data provided for the purpose of providing the content to you.

The RCN Group privacy statement is available on our website.

#### Privacy statement

#### CPD

The RCN believes in lifelong learning and actively promotes the **continuing professional development** of all nurses. A link to the self-learning certificate will be available on the Help Desk and on the Hopin Reception page from 1pm on the second day.

You need to log what you have learnt at this event using the Framework for Reflection guidelines on the back of your certificate. Keep your certificate in your personal professional portfolio.

#### Free information at your fingertips

The RCN offers a number of FREE online resources with all the latest information and guidance on nursing practice issues such as: clinical guidelines, patient safety and eHealth as well as subject guides and resources on the Library & Heritage Centre website, visit:

#### **Development and practice**

#### **RCN** Library

#### The evaluation, have your say

Please take a few minutes to evaluate this event and give us your thoughts and suggestions. The evaluation will be sent by email at the end of the conference.

Thank you in advance for your feedback.

## **Future RCN events**

To view all upcoming physical and virtual events please visit our website.

RCN events listing

# Acknowledgement and thanks

### **RCN Education forum**

Dr Sarah Burden	Forum Chair, Reader, Learning and Teaching, School of Health and Community Studies, Leeds Beckett University, and Senior Fellow of the Higher Education Academy
Sarah Done	Senior Lecturer in the College of Human and Health Science, Swansea University
Susan Garland	Deputy Head of Non-Medical Education, Portsmouth Hospitals NHS Trust
Dr Moyra Journeaux	Senior Lecturer, Government of Jersey and Fellow of the Higher Education Academy
Dr Rachael Major	Senior Lecturer, Institute of Health and Social Care Studies
Ally Middleton	Lead for Professional Development in Worcestershire Health and Care NHS Trust
Professor Debbie Porteous	Interim Faculty Pro Vice-Chancellor, Faculty of Health and Life Sciences, Northumbria University
Ruth Burey	RCN Professional Lead Learning and Development

#### RCN Events management team

Sally Faley	Business Events Manager
Andy Murphy	Business Events Organiser
Melissa Askam	Business Events Organiser
Jane Edey	Digital Events Organiser
Katie Paraboo	Events and Marketing Administrator

#### RCN AV management team

Mat Radcliffe	Senior IT Audio Visual Engineer
Rob Castro	IT Audio Visual Engineer