Action points from the 22nd Meeting of the Paediatric Nursing Associations of Europe

1. **Written update for websites not all countries have yet advised of information required**
   - Each country to email FS the name and email address for the key contact to be placed on the website
   - **Please note: all countries need to do the above asap**
   - Key contacts and weblinks to be placed on PNAE website when received – FS
   - Email contact list to be amended in light of the above - FS
   - Key contact to cascade information, agenda’s and papers within their own country/Association as required – All

2. **Format of Future PNAE meetings**
   - To look into new format from autumn/winter 2014 - FS

3. **3rd PNAE congress as part of Europaediatrics**
   - Identify lead paediatrician for Europaediatrics 2015 in Rome and advise IDO – FS
   - Advise FS by 1st December 2013 of potential recommendations for invited speakers from Italy - IMD

4. **RN4CAST, recruitment and competence of nurses**
   - BMY to update PNAE members at next meeting - BMY

5. **Revised PNAE operating procedures**
   - Clarification of criteria for nominations for deputy coordinator to be added. Final version to be circulated and placed on PNAE website – FS
   - Call for expressions of interest for next deputy co-ordinator role to be made at 25th meeting – FS

6. **Family presence in paediatric and neonatal areas**
   - Survey to be re-circulated for remaining countries to respond - FS
   - Draft summary of findings to be circulated for respondents to check content and advise of amendments required – FS
   - Findings from the survey to be presented at the next meeting – FS
   - Draft position statement for discussion at the next meeting - FS

7. **Education programmes: mapping of learning outcomes**
   - All countries to send learning outcomes for their paediatric nursing education programmes to FS - All

8. **Get well wish 7th June 2014**
   - Information to be sent to FS for circulation – MB

9. **Meeting in Oslo**
   - Advise FS if you potentially plan to attend the meeting in Oslo – all

10. **Future meeting dates/venues and locations**
    - Hosts sought for future meetings - **Please advise FS if you are interested in hosting a meeting - all**