Action points from the 25th Meeting of the Paediatric Nursing Associations of Europe

1. Written update for websites **not all countries have yet advised of information required**
   - Each country to email FS the name and email address for the key contact to be placed on the website
   **Please note: all countries need to do the above asap**
   - Key contacts and weblinks to be placed on PNAE website when received – FS
   - Email contact list to be amended in light of the above - FS
   - Key contact to cascade information, agenda’s and papers within their own country/Association as required – All

2. **Update of Paediatric Nursing in Italy**
   - Revise PNAE position statements and send with covering letter to PNAE representatives by end June 2015 – FS
   - Revised PNAE position statements and covering letter to be translated and sent to key stakeholders in each country by PNAE representatives – All
   - Each country representative to monitor and report on responses received at future PNAE meeting – All
   - Evidence of the impact of paediatric nursing/nurses to be sent to FS – All

3. Update on future PNAE congresses
   - Suggestions for plenary speakers to be forwarded to colleagues in Portugal – FS
   - Colleagues in Portugal to make contact with both PNAE scientific committee members and PNAE organising committee members asap – SC/MB
   - Congress advertising material and call for abstracts to be developed as soon as possible – SC/MB
   - Advertising material to be circulated to PNAE members once received from colleagues in Portugal - FS

4. **RN4CAST, recruitment and competence of nurses**
   - Consider exploring potential for a similar European study in paediatrics. To be discussed further at next meeting - All

5. **Education programmes: mapping of learning outcomes**
   - Review paper circulated in advance of the PNAE meeting and send comments and suggestions to KdW katrin.dewinter@thomasmore.be by 12th July 2015 - All
   - Keep PNAE members updated on development of indicators – KdW/KV
   - Item to be placed on next PNAE meeting agenda - FS

6. Do Not Resuscitate Orders
   - Draft survey to be prepared for review prior to circulation – JC
   - Item to be placed on next PNAE meeting agenda – FS

7. **Transition of children and young people to adult services**
   - Countries who have not yet responded who wish to do so to send information to FS by 30th June 2015 - All
   - Present final findings and position statement for agreement at next PNAE meeting - FS

8. **Caring for sick children and young people at home and in the community**
   - Survey once amended to be circulated to PNAE representatives – FS
   - Survey to be completed and returned within set timeline - All
   - Presentation of findings at next PNAE meeting - FS

1
9. Promoting collaborative children’s nursing research
   • Countries who have not yet responded to the survey or those who wished to suggest additional names and contact details to send to FS by 12th July 2015 - All
   • Contact to be made in due course to establish links to facilitate collaborative paediatric nursing research across Europe - FS
   • Potential database to be developed in due course - JC

10. Home ventilation for children across Europe
    • Draft survey to be prepared for discussion at next PNAE meeting – IM/FS

11. CanMeds Roles Framework
    • Each country to look at in light of frameworks used in their country and to bring information to the next meeting for discussion – All

12. Notification and responding to emails within requested timeline
    • PNAE members to respond to requests, notifications and to return information within set timeline - All

13. Future agenda items
    • To discuss indicators and health outcomes at the next PNAE meeting
    • To discuss influencing stakeholders at the next PNAE meeting

14. Future meeting dates/venues and locations
    • Advise FS of attendance at the November 2015 meeting - All