Action points from the 28th Meeting of the Paediatric Nursing Associations of Europe

1. **WHO Nursing & Midwifery public health collaborating Centre**
   - Contact WN if you have ideas, information to share, wish to be a partner organisation or academic friend - **All**

2. **Written update for websites not all countries have yet advised of information required**
   - Each country to email FS the name and email address for the key contact to be placed on the website
   **Please note: all countries need to do the above asap**
   - Key contacts and weblinks to be placed on PNAE website when received – **FS**
   - Email contact list to be amended in light of the above - **FS**
   - Key contact to cascade information, agenda’s and papers within their own country/Association as required – **All**

3. **Congress 31st May and 1st June 2018 in Athens**
   - Notify FS when congress website live - **VM**
   - Identify additional PNAE representatives for scientific committee and overarching organising committee - **FS**

4. **RN4CAST, recruitment and competence of nurses**
   - Circulate details of neonatal workforce study recently published by Neil Marlow and colleagues – **FS**
   - Highlight the need for similar workforce study in paediatrics to researchers in each country - **All**

5. **Promoting collaborative research**
   - Cascade completed list once finalised - **FS**
   - To cascade to lead nursing researchers in each country once received – **All**

6. **Palliative Care**
   - Re-send survey to countries that have not yet responded – **FS**
   - Countries to respond within set timeline – **All**
   - Send summary text in collation to each country for confirmation - **FS**
   - Collate additional responses and send to FL - **FS**
   - Present final findings and outline position statement at next meeting - **FL**

7. **Caring for sick children and young people at home and in the community**
   - Revise draft position statement in view of discussion points – **FS**
   - Finalise and agree position statement at next PNAE meeting - **All**

8. **Home ventilation for children across Europe**
   - Additional recommendation to be added to position statement concerning the care of children in the community – **FS**

9. **Registration and regulation of nurses**
   - Letter to be drafted to support the need for regulation – **FS**
   - Add footnote to define ‘practice’ on PNAE position statement ‘re-registration and continuing professional development requirements of Paediatric Nurses in Europe - **FS**

10. **Pain management and assessment**
    - Share pain management resources and assessment tools in use in your country - **All**
10. **ESNO**
   - KdW to consider attending on behalf of PNAE if able.

11. **Nursing Children and Young People Journal**
   - Contact Chris Walker if interested in writing an article – **all**

12. **Venue for future meetings**
   - Advise FS asap if the March 2017 meeting can be held in Germany – **FL**
   - Advise FS asap if spring 2017 meeting can be held in Naples - **OG**
   - Advise PNAE representatives asap of change in venue and meeting date – **FS**
   - Assist confirming dates for meeting in Iceland - **HW**

13. **Notification and responding to emails within requested timeline**
   - PNAE members to respond to requests, notifications and to return information within set timeline - **All**

14. **Future agenda items**
   - The health of child immigrants – **KdW/CRQ**

15. **Future meeting dates/venues and locations**
   - Advise FS of attendance at 2017 meetings- **All**