# Guide to accessing Royal College of Nursing Publications and Fndorsed Publications

- This is a guide to accessing clinical guidelines, reports, surveys and resources published or endorsed by the RCN (Royal College of Nursing).
- The RCN reviews all its publications after three years. Previous editions of RCN publications are taken down from the RCN website and replaced where appropriate with the updated edition. RCN publications over three years old and past their review date are available in our digital archive.
- If you need help or advice, including if you can't find what you need, please contact rcn.library@rcn.org.uk

## Step 1

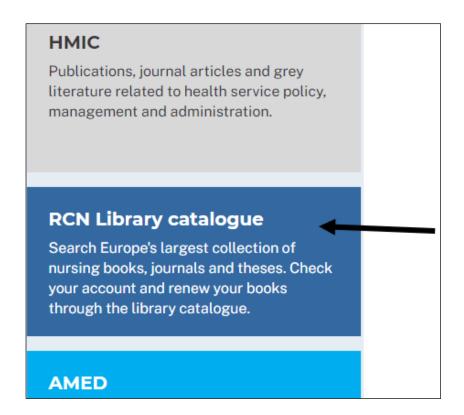
Searching for RCN publications, including those past their review date is best done through the Library catalogue

- Go to www.rcn.org.uk/library
- Click on the Books Journals and Databases tab



### Step 2

• Scroll down the page and click on RCN Library catalogue



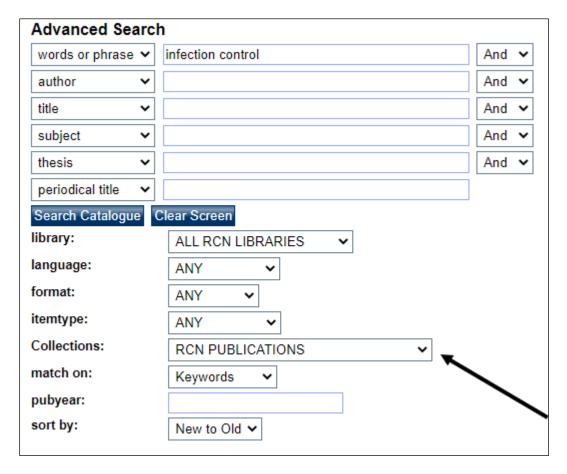
### Step 3

- The RCN Library catalogue opens
- Click on the Advanced Search option



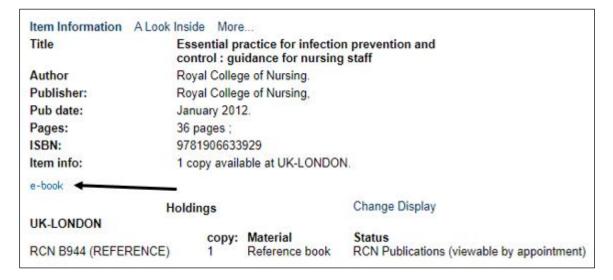
### Step 4

- Scroll down to 'Collections' and use the dropdown option to search for RCN Publications or RCN Endorsed Publications
- Type in your keyword in the words or phrase box or you can add subject headings



#### Step 5

- The search results are displayed on the next page
- Select the eBook link to access the publication. If there is no link, the Library holds a print copy. Contact <u>rcn.library@rcn.org.uk</u> for access



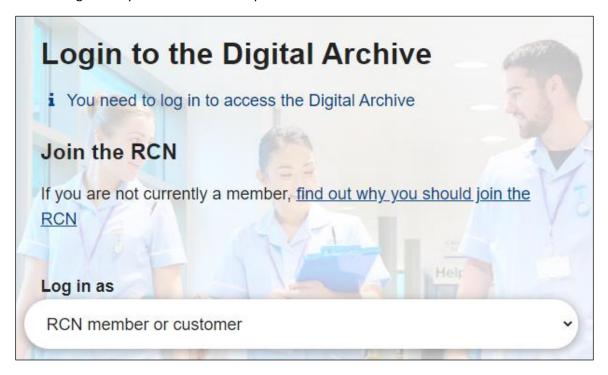
# Step 6

- If the publication is in date, you are sent directly to it
- If the publication has past its review date, or no longer reflects current practice, you will be directed to the RCN Digital Archive.

#### Step 7

Endorsed publications, that have past their review date, are accessible to RCN Members via the Digital Archive. From the library catalogue you will be directed to the archive:

• Login with your RCN membership number:



- Scroll down the webpage
- Follow the link to Historic Endorsed Publications



Endorsed publications are organised into folders by publication date, you can search for a publication using its title.



# Copyright

If you want to reproduce any RCN publication please complete this form <a href="https://www.rcn.org.uk/professional-development/publications/copyright-request-form">https://www.rcn.org.uk/professional-development/publications/copyright-request-form</a>