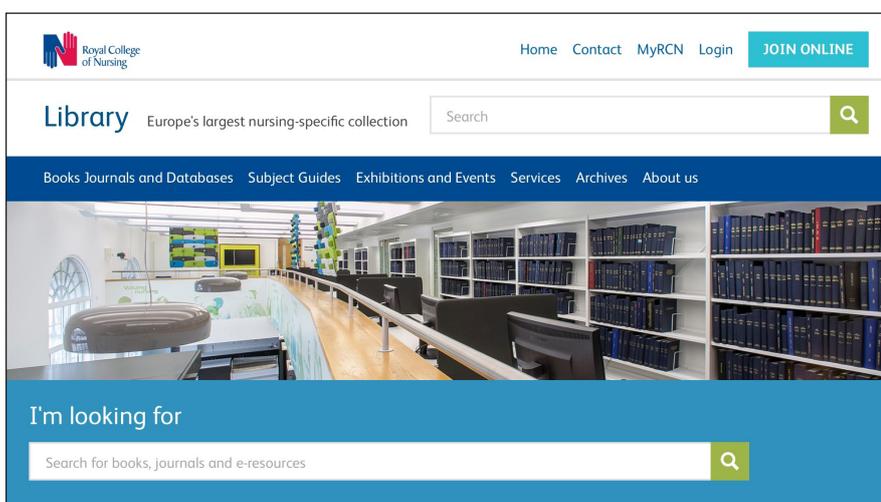


Renewing loans online

You can avoid library charges by renewing your loans online. Items can be renewed up to three times as long as they are not reserved by another member. This step-by-step guide shows how to renew loans. If you have any questions please get in touch with us.

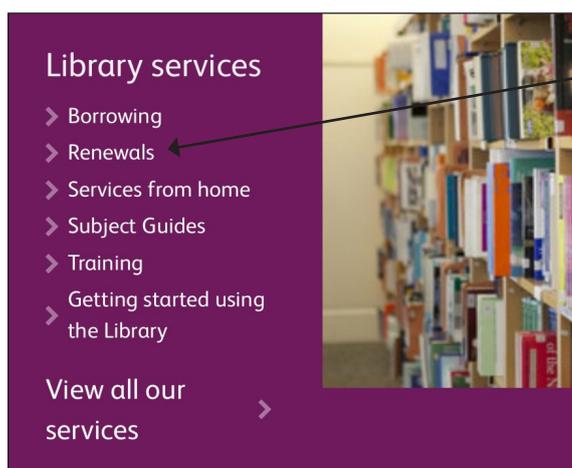
Step 1

Go to www.rcn.org.uk/library and the library homepage opens.



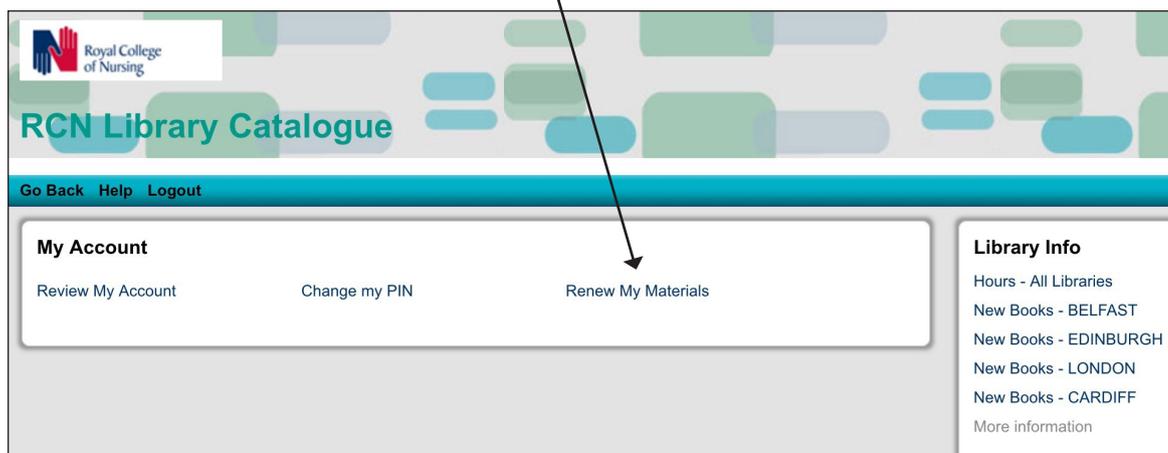
Step 2

Scroll down the library homepage to the **Library services** box and click on **Renewals**.



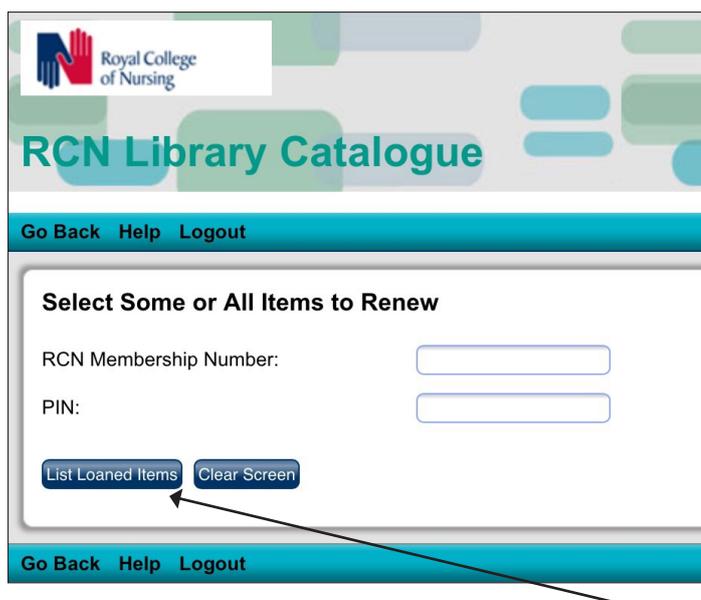
Step 3

On the next screen click on **Renew My Materials**.



Step 4

You will be asked to enter your **RCN membership number** followed by a **PIN**. The default PIN number is **9999**.



Enter these details and click on **List Loaned Items**.

Step 5

The items loaned to you are now displayed. Select **Renew All** to renew everything on your account and then **Renew Selected Items**.

Go Back Help My iLink Profile Logout

Select Items to Renew

3 items eligible for renewal. Use checkboxes below to mark list items for Renew.

Select Items to Renew Renew all

<input type="checkbox"/>	Advance care planning : communicating about matters of life and death	McCune, Susana Lauraine.	due: 29/6/2018,23:59
<input type="checkbox"/>	Evaluation	Green, Jackie.	due: 29/6/2018,23:59
<input type="checkbox"/>	Community palliative care : the role of the clinical nurse specialist	Aitken, Alexandra M.	due: 29/6/2018,23:59

Step 6

The loans are now renewed with the new due date displayed. Remember that a maximum of **three renewals** are allowed and items **reserved** by another member cannot be renewed.

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3 items were renewed.

Item renewed
Advance care planning : communicating about matters of life and death
McCune, Susana Lauraine.
21AD ROG (FOUR-WEEK)
due: 23/7/2018,23:59

Item renewed
Evaluation
Green, Jackie.
32A GRE (FOUR-WEEK)
due: 23/7/2018,23:59

Item renewed
Community palliative care : the role of the clinical nurse specialist
Aitken, Alexandra M.
21AD AIT (FOUR-WEEK)
due: 23/7/2018,23:59

OK